



ATC Language Schools University College Dublin, UCD Junior Programme Information Guide 2024



June 16th to August 11th 2024
Ensuite Residential Accommodation

Groups & Individuals
Age: 13-17 years

Experience the best of student life in one of Ireland's largest and most modern campuses. Study English with us at University College Dublin this summer and explore the beauty surrounding south Dublin.

Two Week Programme Includes

- Full board accommodation in single ensuite rooms
- 15 hours of English language tuition per week
- 3 hours of Next Generation Programme per week for students aged 15 and over
OR
- 3 hours of Conversation Club per week for students aged under 15 years
- Students will receive a graded certificate and end of course report on their last day of lessons.
- ATC Junior Online platform and app (Gelly) throughout stay and for 12 weeks after departure

Address

ATC Language Schools
C/o University College Dublin
Belfield
Dublin 4
Ireland

Contact Details

T: +353 - 1 2845512
E: info@atcireland.ie

- Social programme including:
 - The ABC's of Vlogging & Through the Lens: Photography Workshop
 - Sports on campus
 - Comprehensive evening activity programme
- 2 full day trips by private coach with entrance and ATC staff
- 2 half day trips by public transport with entrance and ATC staff
- 2 half day activities off campus with ATC staff, without entrance
- 1 full day trip with ATC staff, without entrance to Greater Dublin area by public transport
- Use of public travel pass*
* Please note travel passes are held by onsite manager when not in use for ATC staffed activities



Belfield is the main campus of University College Dublin and is located on a 132 hectare site only 4km south of Dublin city centre. The beautifully landscaped gardens and modern architectural buildings are also home to students' residences and a wide range of leisure and sporting facilities.

TRAVEL TIME FROM AIRPORT:

UCD is approximately 20 km from Dublin Airport. The journey time is approximately 40 minutes, depending on traffic.

AIRPORT TRANSFER:

If you have booked an airport transfer, you will see an ATC representative waiting with an ATC Language Schools sign in the arrivals hall, where you will see your first and last name or your agency's name. If you are unable to locate an ATC representative or are delayed in baggage claim, please call the number provided in the airport transfer confirmation document.

ARRIVAL PROCEDURES FOR STUDENTS:

If you will stay in ATC accommodation on the campus, when you arrive at UCD you will be required to check in. An ATC member of staff will welcome you and guide you through this process. You will be required to complete some paperwork and provide the security deposit before you receive your room key.



BOARD STATUS:

Students staying in the residence are on a full board basis. From Monday to Friday students will have breakfast, lunch and dinner on campus, and on Saturdays and Sundays they will have breakfast and dinner on campus and receive a packed lunch.

TYPE OF ROOM:

All rooms are single rooms with a private ensuite bathroom, in apartments with a shared kitchen and living area.

WHAT TO EXPECT FROM THE ACCOMMODATION:

All bedrooms are single ensuite rooms. Each apartment is tastefully decorated with a modern kitchen and living area, and free Wi-Fi. The living area has two 2-seater couches, the kitchen has a table and four chairs.

ROOMS INCLUDE:

- Single bed with private ensuite bathroom
- Bathroom with shower, toilet and basin
- Large wardrobe
- Study desk and chair
- Bed linen
- Towels

LINEN & TOWELS:

Bed linen and towels are provided. During your stay, towels will be replaced twice a week and bed linen once a week.

CLEANING:

Bedrooms, kitchen and living areas will be cleaned twice a week. The bathrooms are cleaned every second day. Rooms will be fully serviced between residency.

LAUNDRY:

There is a self-service launderette available for the students to use at UCD. Washes cost €3 per cycle while drying costs are €1.50 per cycle. Washing powder can be purchased on campus.

KEYS:

An electronic key system is in place in the residence. Each student will be provided with a key card that will open their apartment and room only. Lost cards can be replaced by UCD at a cost of approximately €15 per key.

ACCOMMODATION RULES:

Accommodation reception is located in the main 'UCD Village' building and is open 24 hours.

- Students must keep their room clean and tidy.
- Students are not allowed to invite non-residential guests into the residence.
- Male and female students must remain within their designated accommodation areas / floors.
- Room sharing is not permitted between male and female students.
- Students are responsible for any damage / breakages caused to school/accommodation property.
- Due to the nature of shared accommodation, residents who are in the company of others who behave badly may be seen as partly responsible and disciplined accordingly. Likewise, residents that do not admit to their part in a particular issue may cause their flat-mates to receive disciplinary action unfairly.
- Students who have lost / misplaced room keys must be accompanied by a Group Leader in order to gain access to their rooms.
- Apartments should be left in the same condition as when students arrive.
- Any maintenance issues should be reported to the UCD Village reception.



SECURITY:

There are 24 hour security guards monitoring the campus, dealing with security related matters and responding to fire alarm activations. Students may be asked to identify themselves and respond to directions relating to safety and security.



LOCATION:

Lessons will take place on the campus at UCD.

COURSE:

Students' first lesson will take place the day after arrival, unless the first full day is at the weekend or scheduled as a full day excursion. Students will have 30 hours of General English over a standard two week programme, even in the case of mid-week arrivals.

PLACEMENT TEST:

Students will take a level test on their first day of classes. Students are classed according to their age and CEFR English language level.

EDUCATION FRAMEWORK:

Lessons are delivered using the communicative approach and provide an interactive and engaging learning experience for all students. Lessons have been developed using the Common European Framework of Reference for Languages, CEFR. Lessons are task based and ensure student centered learning. Classes are offered with levels from A1 (Elementary) to C1 (Advanced).

MAXIMUM PER CLASS:

There will be a maximum of 15 students per class, usually there are approximately 13 students per class. Classes are held in comfortable, modern and spacious classrooms in the university.

EDUCATIONAL MATERIAL:

Students should bring their own notebooks and pens. An ATC Learning Journal will be made available to students. Students will receive a graded certificate and end of course report on their last day of lessons.

WHAT TO EXPECT DURING A STANDARD TWO WEEK PROGRAMME:

The course is designed to develop students' English language skills by integrating the key areas of reading, writing, speaking and listening. Lessons are designed specifically for different age groups. Teachers will design lessons based on the interests of the students and each lesson will have a particular focus on communication skills. Students take regular tests in order for teachers to monitor progress and ensure students are learning during lessons.



ATTENDANCE:

Attendance at UCD is compulsory; students are expected to attend all classes unless there is a justified reason for absence. Students must attend all lessons and organised activities in order to be presented with their end of course certificate.

AFTERNOON WORKSHOPS, SEMINARS AND ACTIVITIES:

Students will also take part in a wide variety of workshops, seminars and activities after their General English lessons.



BOARD STATUS:

All students staying in the residence are on a full board basis. Students will have breakfast, lunch and dinner Monday to Friday, and on Saturdays and Sundays they will have breakfast and dinner on campus and receive a packed lunch.

DIETARY REQUIREMENTS:

If students have specific dietary requirements, ATC Language Schools must be informed at the time of booking in order to cater for these needs.

MEAL TIMES (APPROXIMATELY):

Breakfast: 07:00-09:00

Lunch: 12:00-14:00

Dinner: 18:00-20:00

SAMPLE MENU:



Breakfast	Lunch	Dinner
<ul style="list-style-type: none"> • Selection of cereals • Selection of 2 pastries • Piece of fresh fruit • Individual yoghurt • Selection of 2 fruit juices • Freshly brewed tea or coffee 	<ul style="list-style-type: none"> • Choice of hot main courses • Daily hot vegetables • Mash potatoes, chips, pasta or rice • Side salad (choice of 3 different salads) 	<ul style="list-style-type: none"> • Choice of hot main courses • Daily hot vegetables • Mash potatoes, chips, pasta or rice • Side salad (choice of 3 different salads) • Daily desserts

MEDICAL EMERGENCY:

In the case of a medical emergency an ATC Language Schools member of staff will assist in seeking the appropriate treatment. Any visits to the doctor, dentist or hospital will be at the student's expense, including transport where necessary. Group Leaders are expected to accompany the student who are under 18 in such circumstances.

HEALTH & TRAVEL INSURANCE:

Students must have adequate health and travel insurance in place prior to arrival in Ireland. Any medical expenses incurred while in Ireland will be at the students' expense.

MEDICAL CONDITIONS:

ATC Language Schools must be advised upon booking of any pre-existing medical conditions, allergies and medications that need to be administered to students.

LOCAL FACILITIES:

LOCAL DOCTOR:

Slievemore Clinic, Old Dublin Road,
Stillorgan, Co.Dublin

Tel: +353-1 2000501

LOCAL DENTIST:

Smart Dental, 1A Farmhill Rd, Dundrum,
Dublin 14, D14 Y320

Tel:+353-1 2963530

LOCAL HOSPITAL:

St. Vincents University Hospital, Elm Park,
Dublin 4 Tel: +353-1 2214000

NEXT GENERATION CAREER GUIDANCE:

Students aged 15 and over will have one 3-hour session per week of Next Generation Career Guidance which combines the fundamentals of Digital Citizenship into our popular World of Work programme. This introduces the students to job hunting, self-branding and follows the policy guidelines of the Next Generation EU Plan (part of the EU Recovery Fund) focusing on the impact of covid-19 on workplace automation and flexibility, the opportunities created by Artificial Intelligence, the Internet of Things and the Green Economy.

CONVERSATION CLUB

We also provide a Conversation Club on *Digital Identity and Citizenship* as an alternative for younger students where they learn to speak about their digital identity, their lives on social media and the challenges and opportunities presented to them as a result.



ATC PROJECTS:

Our ATC Projects aim to actively and socially engage students by incorporating the latest trends and developments into their learning experience beyond the classroom, including:

- **ATC Club - Vlogging**

Students will discover the world of lifestyle influencers on social media whilst using new vlogging skills to create their own video content.

- **ATC Club - Photography**

Students will learn what it takes to create the perfect photo and take part in fun competitions and selfie challenges.

- **ATC Club - Gamezone**

Students will combine mental and physical skills in a relaxed and fun environment to participate in on-campus activities.

ATC ONLINE:

Get ready for an exciting perk with every ATC Summer Centre package – **access to ATC Online, also known as Gelly!** This digital platform and app isn't just available upon arrival, but stays with you for up to 12 weeks after you've left.

With the Gelly platform and app, your journey doesn't end when you leave – it's a portal to relive and explore the amazing destinations you visited during your stay. Dive into Ireland's rich history, watch fascinating videos, and enjoy easy-to-follow video STEAM lessons.

But that's not all – you'll also have access to a treasure trove of materials from Oxford University Press for self-study. Even after you bid farewell to ATC, you'll have 12 sessions of weekly tasks to practice, review and continue learning.

Gelly: your key to unlocking endless learning and adventure, wherever you are!



Sample Programme

University College Dublin
Information Guide



Please see a sample programme, and further information below the programme:

Saturday	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Breakfast							
Arrival day 	Titanic Museum & Belfast City Centre* -- By private coach -- With Activity Leader	Lessons 9.00-10.45	Lessons 9.00-10.45	Lessons 9.00-10.45	Lessons 9.00-10.45	Lessons 9.00-10.45	Galway Cathedral & City Centre* -- By private coach -- With Activity Leader
		Break	Break	Break	Break	Break	
		Lessons 11.10 - 12.45	Lessons 11.10 - 12.45	Lessons 11.10 - 12.45	Lessons 11.10 - 12.45	Lessons 11.10 - 12.45	
		Lunch					
Dinner							
Evening Programme Onsite See notice board for details 20.00 - 22.00							

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Breakfast						
Full Day Trip -- Off campus in Bray, Dun Laoghaire or Howth by Public Transport -- With Activity Leader	Walking Tour -- By public transport -- With Activity Leader	World of Work/ Conversation Club -- With ATC Teacher	Sports On Campus -- With Activity Leader	Half Day B* -- By public transport -- With Activity Leader	Through the Lens Workshop -- With Activity Leader	Departure day
	Lunch					
	Lessons 14.00-15.45	Lessons 14.00-15.45	Lessons 14.00-15.45	Lessons 14.00-15.45	Lessons 14.00-15.45	
	Break	Break	Break	Break	Break	
Dinner						
Evening Programme Onsite See notice board for details 20.00 - 22.00						

NOTES:

- **Full Day Tours** - destinations may include Titanic Museum & Belfast City, Galway Cathedral & Galway City.
- **Half Day Tours** - a choice of five destinations: St Patrick's Cathedral, Jumpzone, Dublin Big Bus Experience, EPIC Immigration Museum, GPO: Irish Rebellion Tour.
- **World of Work and Conversation Club** - World of Work including Next Generation Programme, for students aged 15+, run by ATC teachers. Conversation Club for students aged under 15.
- Above programme to be used as a sample only.
- All programmes will be confirmed and signed off on at least 14 days prior to arrival.
- Changes will not be made to the programme once the group is onsite, unless due to circumstances out of ATC's control.
- Any changes that are requested by the group may incur a charge and additional fees must be paid prior to the excursion.

The welfare of our students is of paramount importance to us and we offer a high standard of care and supervision to all our students. We provide nominated ATC staff members to act as guardians to our individual students that travel without Group Leaders. It is very important for us that our students remain happy and healthy throughout their stay. Our management team at UCD along with our teachers and activity leaders will ensure that all students receive the best possible care and attention so as to maximize their experience during their study holiday.



POCKET MONEY:

ATC Language Schools do not provide a pocket money service for students, so it is recommended that students arrive with adequate spending money based on the duration of their study holiday. We would recommend €100 per week as an average budget. This can be used in emergencies, and for buying souvenirs or for the little extras that students like to do with friends.



ACTIVITIES & EXCURSIONS:

The full day excursions are to cities and places of cultural importance around Ireland. The activity programme provides young students with an opportunity to absorb some of Ireland's rich heritage in a fun and relaxed way. ATC at UCD offers a wide range of onsite activities every afternoon and an evening programme seven nights a week.

SPORTS & RECREATION:

UCD offers excellent sports facilities including two indoor sports halls where students can play volleyball, basketball or indoor football. There are also outdoor hockey and astro-turf pitches for soccer or rugby as well as a number of tennis courts.

SAFE:

A safe is available for the security of students' belongings at UCD. Students are encouraged to store large sums of money or valuables here. Travel tickets and passports are normally kept in the safe for the duration of the students' stay.

STUDENT IDENTITY CARDS:

In order to cooperate with the security and safety standards at UCD, ATC Language Schools will supply all students with a student identity card. Students must carry their card with them at all times.



CURFEW:

Evening activities take place on campus between 20:00 and 22:00. Students are expected to be back in their apartments by 22:30. Students found outside after this time will receive disciplinary action.

ALCOHOL CONSUMPTION:

ATC Language Schools will not tolerate the consumption of alcohol by any of its students who are on a Junior Summer Programme. Students found in the possession of, or consuming, alcohol will be immediately expelled from the school and repatriated at their own cost. In Ireland the legal age to consume alcohol is 18.

SMOKING/VAPING:

Smoking and vaping is strictly prohibited on campus. In Ireland the legal age to purchase cigarettes is 18.

DRUGS:

Any student found in the possession of illegal substances will result in immediate expulsion and repatriation at their own expense.

DISCIPLINE:

For the safety of students and staff, ATC Language Schools will monitor students' behaviour. When deemed necessary, students may receive a written warning, parents will be notified or students will be refused participation in group activities.

FIRE SAFETY:

It is a criminal offence to tamper with fire safety equipment. All students and Group Leaders are to attend a mandatory fire briefing. Any breach of fire safety regulations may result in a fine and expulsion from the course.

DAMAGES:

There is a damage deposit of €50 for individual students and €250 for groups that will be collected upon arrival. This will be retained for the duration of the student / group's stay. The deposit will be returned in full prior to departure less the cost of any damage caused by the student / group.

PARENTAL CONSENT:

Students residing on campus are not allowed to leave the campus unsupervised. They may only leave with a parent / guardian after signing out with the management team onsite. If students are to be exempt from any sports or recreational activities, ATC Language Schools must receive a signed consent form from the students' parents.

EXPULSION:

ATC Language Schools reserve the right to expel any student at their own expense should any of the following issues arise:

- Consumption of alcohol
- Possession of any illegal substances
- Student who endangers either themselves or another person
- Deliberate or malicious damage to UCD property
- Breaking Irish Law

Students will be briefed on the rules and regulations on their first day of school. If ATC Language Schools deems the behaviour of a student unsatisfactory or endangers other students or staff members their stay will be terminated - effective immediately. The students' agency / parents will be informed and the student will be booked on the next available flight. The student will be accompanied to the airport, escorted to check-in and to security, after such time ATC Language Schools will no longer be responsible for the student. There is no refund policy for students who have been expelled from the programme at UCD.

STUDENT COMPLAINTS:

ATC Language Schools offer the highest standard of student welfare to each student. However, if a student is unsatisfied with any aspect of their programme it is essential that they report it immediately in order for it to be resolved without delay. A large percentage of issues can be resolved almost instantly by either our academic staff or activity staff as they usually attend to either their class, or leisure activities. If the problem cannot be resolved immediately, the staff at ATC University College Dublin will endeavour to find a solution as quickly as possible. If the problem is of a more serious nature, the student will be required to complete a form and ATC Language Schools will also inform the agent of the ongoing issue and the progress in resolving the situation.

