

# Berlin College

Dear student

We look forward to welcoming you to our summer camp Berlin College! Below some information that will help you to prepare your trip:

1. Address and location of Berlin College
2. Phone, fax, and email – how you can communicate with your parents
3. What you should bring
4. Accommodation and meals
5. Valuables
6. Medical care and insurances
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## 1. Address and location of Berlin College

GLS Berlin College Camp

c/o GLS Campus Berlin | Kastanienallee 82 | 10435 Berlin | Google map: <http://goo.gl/maps/waiJP>

## 2. Phone, fax, and email – how you can communicate with your parents

There is a contact person on campus exclusively for Berlin College students, available daily from 9 am – 7 pm. Your parents can leave messages for you there. We kindly ask to avoid calls during class times in the afternoon from 3.30 pm – 7 pm.

<b>GLS Summer Camp office:</b>	+49 30 780089 713 (Sun – Fri, 8 am – 8 pm)
<b>GLS reception:</b>	+49 30 780089 0
<b>Hotel Meininger reception:</b>	+49 30 98321074 (only for students staying at Meininger Hotel)
<b>OTA Hostel:</b>	+49 30 5471 3890 (only for students staying at OTA Hostel)
<b>Fax:</b>	+49 30 787 41 92
<b>Email:</b>	<a href="mailto:berlincollege@gl-s-campus.de">berlincollege@gl-s-campus.de</a>
<b>Transfer phone:</b>	+49 1765 6730325 (only on weekends for transfer questions)

## 3. What you should bring

- pen, paper, bilingual dictionary (teaching materials are provided by GLS)
- for European / EWS students: European Health Insurance card
- vaccination card
- clothing for temperatures between 20 °C and 30 °C and for cooler evenings
- swimwear and bath towels

- comfortable shoes, fit for long walks
- sport shoes / sport sweater
- a waterproof coat or jacket
- large towel for use in the shower, if desired
- pocket money (100€ per week suggested as public transport is not included – a ticket for public transport is approx. 32€/week and 81€/month)

#### 4. Accommodation and meals

There are several accommodation options:

- Residence **on campus**: GLS Berlin College | Kastanienallee 82 | 10435 Berlin  
3 – 5 bed rooms
- Residence at **Meininger Hotel** – 8 minutes walking distance: Schönhauser Allee 19 | 10435 Berlin  
4 bed rooms (please see last page for detailed directions) | reception number: 0049 30 98321074
- Residence at **OTA Hostel**- 12 minutes walking distance: Pappelallee 21 | 10437 Berlin,  
Double or triple rooms | reception number: 0049 30 54713890

No matter where you stay, classes and all activities are held on GLS campus, Kastanienallee 82. There you find as well the Berlin College office where you should go directly after your arrival.

**Laundry** is not included, but there are washing machines available on campus (with costs). GLS cannot accept liability for any damaged or lost items.

**Internet:** There is free WiFi available on campus.

**Bed linen** are included and will be changed once a week, **towels** will be changed twice a week. Your room will be **cleaned** at least once a week, but in general you are responsible for keeping your room tidy.

**Inspections:** Every room will be checked by monitors without previous notice at least once a week (GLS reserves the right to invoice damages).

**Meals:** Breakfast is served at the GLS campus (if you stay on campus or OTA hostel) or at the hostel (if staying at Meininger). Dinner always takes place at the cafeteria on the GLS campus. Lunch is not included.

Breakfast:	08.00 am – 09.30 am	on campus or in the hostel: continental breakfast buffet with hot beverages
Dinner:	07.15 pm – 08.00 pm	choice of snacks, sandwiches or hot dish, water and tea

We kindly ask you to let us know in advance if you have any **special dietary requirements**, e.g. vegetarian.

#### 5. Valuables

We recommend that you deposit your passport, return ticket and money in the GLS office. Don't carry all your money during activities and excursions. Make sure that all windows and doors are shut properly when leaving the room. GLS is not liable for any loss or theft.

## 6. Medical care and insurances

There is GLS staff with first-aid experience on campus. Please contact them or teachers immediately if you don't feel well or have injured yourself. They will take care of minor injuries and illnesses, and in more serious cases, they will go with you to a local doctor. Please note the taxi charges have to be paid by the parents. The insurance is included. Please note in case of medical assistance you will have to pay the bill at first but the insurance will reimburse you the payment. If you live in an EU country, we recommend that you always use your EU health insurance card first, as in this case you do not have to pay in advance.

## 7. Your timetable – classes, activities, and excursions

This is how a week at the Berlin College could look like:

	Morning	Afternoon	Evening
<b>SUN</b>	Arrival until 5 pm, language test, welcome evening		
<b>MON</b>	Walking tour through Prenzlauer Berg	4 German lessons	Badeschiff
<b>TUE</b>	Swimming in lake Wannsee near Potsdam	4 German lessons	Club
<b>WED</b>	Museum Island	4 German lessons	Walking tour by night
<b>THU</b>	Beach volleyball at Nordbahnhof	4 German lessons	Barbecue
<b>FRI</b>	Bike tour along the former Berlin Wall	4 German lessons	Open air cinema
<b>SAT</b>	Full day excursion to Potsdam or Sachsenhausen		Free time
<b>SUN</b>	Departure or free time		Welcome evening

**Classes:** 4 lessons of German every day, in classes with a maximum of 12 students.

MON: 03.00 pm – 04.30 pm and 04.45 pm – 06.15 pm

TUE – FRI: 03.00 pm – 04.30 pm and 04.45 pm – 06.15 pm

We teach on 3 levels: elementary, intermediate, and advanced. Important for your placement in a group is your level of German, not your age. Please take our online placement test approx. one week prior to your arrival, a separate info sheet will be send to you as well.

**All GLS teachers** are fluent in spoken and written German and have university degrees. German is the only language spoken in class. Our method is the communicative approach. All teaching materials are appropriate for your age group. At the end of the course you will receive a GLS certificate, stating the duration of the course and a description of your level (attendance at classes of 90% required).

**Activities:** We offer at least 2 activities per day, one starting before classes at 10 am and the second after classes starting at 8 pm. Participation is voluntary, but we strongly recommend it as it's a great way to meet people and to explore Berlin. Our Saturday, full-day **excursions** give you the opportunity to explore places outside Berlin.

Sundays are usually quite busy days as new students arrive and "old" ones leave. So you can enjoy some free time, visiting one of Berlin's many flea markets or simply relax.

## 8. Going out and other rules

The Berlin College is a program for teenagers and young adults.

- **Alcohol, drugs, vandalism, and any acts of violence are strictly prohibited.** Should a student break the rule, she or he will be sent back home immediately at her or his own expense and without getting any refund for missed days or weeks.
- **Berlin College is a program for mature teenager and young adults.** There is no 24/7 supervision. We ask the students not to leave the campus without the company of at least one other student. If students leave the campus without GLS staff we assume no liability for any incident occurring outside the campus.
- According to German law, minors under 18 are not allowed to smoke.
- According to German law, minors under the age of 18 are not allowed to be unaccompanied in public places after midnight. GLS accepts no liability whatsoever if this regulation is breached.
- Please note that all rooms are **non-smoking rooms**. We kindly ask you to respect that, otherwise we will have to charge you an extra cleaning fee of 80€.
- If the kitchen available in the rooms is used, the residents must do the washing up themselves. If the room is exceptionally dirty, an extra cleaning fee of € 80 will be charged.
- In order to ensure the cleaning of the room by our staff, no objects may be left on the floor or other surfaces to be cleaned.
- Besides smoking, please refrain as well from any other act (e.g. using electrical devices) that could cause a fire. If the fire alarm is triggered the costs must be fully taken over by the responsible person. GLS assumes no responsibility.

## 9. Join the GLS community

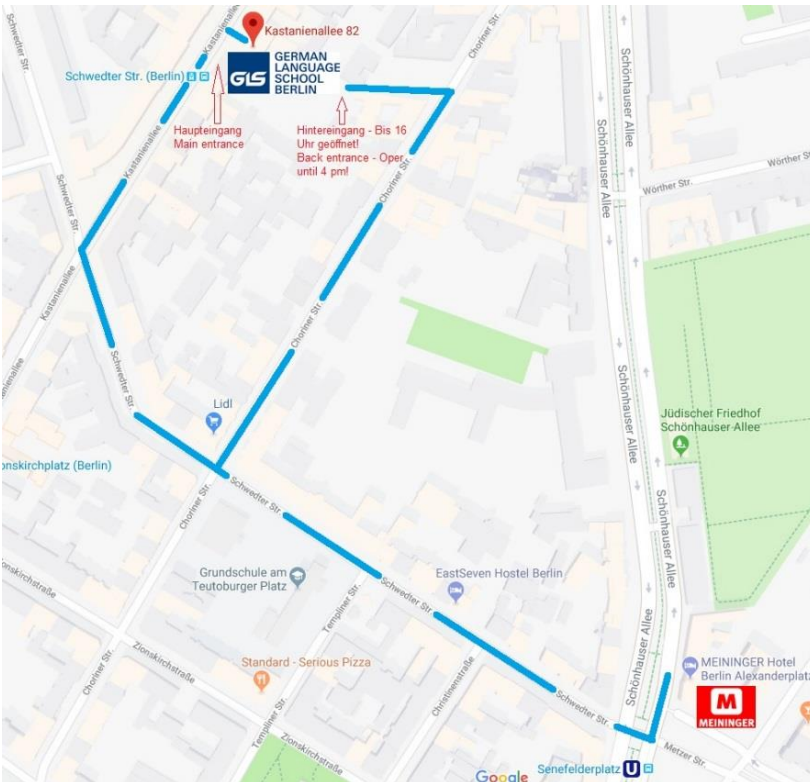
Here you can meet other students attending Berlin College:

1. In the online community that GLS operates for summer school students (just click MEMBERS): <http://www.schuelersprachreisen-community.de/en>. The password to create your account is gls83juniors.
2. By visiting our Facebook page at: <https://www.facebook.com/GLSsummercamps/>

We look forward to welcoming you in Berlin!

Your GLS team

**10. How to get to GLS from Meininger Hostel**



**11. How to get to GLS from OTA Hostel:**

